

NATO/PFP UNCLASSIFIED

8 January 2010

(draft) Agenda

LIFE CYCLE MANAGEMENT GROUP (LCMG)

(AC/327)

ACTION TEAMS

AND

WORKING GROUP 2 ON QUALITY ACTION MEETING

Venue : Day 1, 2 and 3: Club Prince Albert, day 4 and 5: NATO Headquarters

Starting : Monday 25 January 2010, 09.00h

Ending : Friday 29 January 2010, 12.00h

Day 1	09.00 – 17.00	Action Team Meetings	Lead
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1. 09.00 – 17.00 **AT MEETING ON QUALITY ROADMAP/Framework** USA
Objective: Review Results of Analysis

2. 09.00 – 17.00 **AT MEETING ON CONFIGURATION MANAGEMENT** ?
Objective: To discuss way forward on CM STANAG's

Day 2	09.00 – 17.00	Action Team Meetings	Lead
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3. 09.00 – 17.00 **AT MEETING ON QUALITY ROADMAP/Framework** USA
Objective: Create Draft Final Report

4. 09.00 – 17.00 **AT MEETING ON CONFIGURATION MANAGEMENT** ?
Objective: To discuss way forward on ACMP's

Day 3	09.00 – 17.00	Action Team Meetings	Lead
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5. 09.00 – 17.00 **AT MEETING ON QUALITY ROADMAP/Framework** USA
Objective: to prepare way forward for WG2

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6. 09.00 – 17.00 **AT MEETING ON CONFIGURATION MANAGEMENT** ?
Objective: to prepare a way forward for WG2

Day 4	09.00 – 17.00	Working Group Meeting	Lead
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7. 09.00 **OPENING REMARKS** Chairman
8. 09.10 **APPROVAL OF THE MINUTES AND REVIEW OF ACTION ITEMS OF LAST MEETING** Chairman
9. 09.40 **REPORT FROM THE LAST SUB-GROUP A MEETING** Chairman
10. 10.00 **REPORT FROM AT MEETING ON CONFIGURATION MANAGEMENT** ?
Objective: To review the result of the AT meeting.
11. 11.00 **REPORT FROM AT MEETING ON QUALITY FRAMEWORK** USA
Objective: To review the result of the AT meeting.
- 12.00 **LUNCH**
12. 13.30 **WAY FORWARD WITH QUALITY FRAMEWORK** Chairman
Objective: Discuss way forward with Quality Framework. /USA
13. 15.00 **NATIONS POSITIONS ON AQAP CERTIFICATION** Chairman
Objective: To discuss national positions on AQAP certification.
14. 16.00 **NATO IPR DISCLAIMER ON AQAP** NIAG
Objective: To discuss industry view on NATO IPR disclaimer

Day 5	09.00 – 12.00	Working Group Meeting	Lead
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15. 09.30 **WG2 CONCEPT OF OPERATION** Chairman
Objective: To discuss WG2 TOR and COP.
16. 10.30 **REPORT ON LIAISON ACTIVITIES**
 - IAQG NOR/ITA
 - ISO JTC1 /TC176 TUR
 - Working Group 4 on Risk Management BEL
17. 10.50 **MEETING SCHEDULE** Chairman
 - **Planned Working/Action Group Meetings:**
 26 – 29 January 2010: Brussels, NATO HQ WG Meeting
 17 - 21 May 2010: Prague, AG Meeting
 20 - 24 September 2010: Oslo AG Meeting

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- **Planned Action Team Meetings:**
 - Configuration Management AT Chair
 - QA Roadmap/Framework AT Chair

- 18.** 11.00 **REVIEW OF** GRC
 - Draft Minutes of Meeting
 - Activity Matrix

- 19.** 11.30 **ANY OTHER BUSINESS (AOB)**
 - WG2 Chairmanship Chairman

- 20.** 12.00 **CLOSE OF MEETING** Chairman